

# EXECUTIVE DECISION

made by a **Cabinet Member**



## REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER


Executive Decision Reference Number – L20 24/25

<b>1</b>	<b>Title of decision:</b> Local Electric Vehicle Infrastructure (LEVI) project		
<b>2</b>	<b>Decision maker (Cabinet member name and portfolio title):</b> Councillor Tudor Evans OBE (Leader of the Council)		
<b>3</b>	<b>Report author and contact details:</b> Iain Miller <a href="mailto:iain.miller@plymouth.gov.uk">iain.miller@plymouth.gov.uk</a>		
<b>4</b>	<b>Decision to be taken:</b> <ol style="list-style-type: none"> <li>1. Approves the Business Case;</li> <li>2. Allocates £2,415,000 for the programme into the Capital Programme, funded by the DfT LEVI grant;</li> <li>3. Authorises the procurement process for the programme;</li> <li>4. Delegates the authority to authorise the procurement process to the Service Director for Strategic Planning and Infrastructure;</li> <li>5. Delegates the authority to award of the contracts to the Service Director for Strategic Planning and Infrastructure where they would not already have the authority to award it within the scheme of delegation.</li> </ol>		
<b>5</b>	<b>Reasons for decision:</b> To install Electric Vehicle chargers city wide and provide authorisation to spend the funding awarded to Plymouth City Council by the DfT through the LEVI grant.		
<b>6</b>	<b>Alternative options considered and rejected:</b> Do nothing: Without authority to proceed there are a number of consequences: <ul style="list-style-type: none"> <li>• We would need to return up to £2,415,000 to the Department for Transport</li> <li>• This in turn would make it more difficult to secure funding in the future.</li> <li>• This in turn would delay investment in infrastructure needed to bring forward the growth of the city.</li> </ul>		
<b>7</b>	<b>Financial implications and risk:</b> The project is entirely grant funded and hence there is no financial risk to the council.		
<b>8</b>	<b>Is the decision a Key Decision?</b>	<b>Yes</b>	<b>No</b>
			<b>Per the Constitution, a key decision is one which:</b>

	(Please contact <a href="#">Democratic Support</a> for further advice)	X	in the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total
		X	in the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new savings in excess of <b>£1million</b>
		X	is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority.
	If yes, date of publication of the notice in the <a href="#">Forward Plan of Key Decisions</a>	N/A	
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	<p>This is in line with our commitment for the city to reach net zero.</p> <p>The LEVI project will support the delivery of the following Local Transport Plan policies as incorporated into the city's Joint Local Plan</p> <p>Theme 2: A Green City (sub-section 5): A transport system is provided that responds to emerging technological changes for electric and low carbon forms of transport.</p> <ul style="list-style-type: none"> <li>•Policy HEA6: Delivering a safe, efficient, accessible, sustainable and health-enabling transport system (sub-section 7): Investing in and promoting the growth of an electric vehicle charging network encouraging electric vehicle take-up and use.</li> <li>•Strategic Objective 2: Delivering a growing city (sub-section 8): Delivering a sustainable transport network that supports Plymouth's long-term growth while at the same time addressing existing carbon emissions.</li> <li>•Policy INT6: Enhancing Plymouth's 'green city' credentials (sub-section 3): Reducing transport related carbon emissions by offering an efficient, accessible and attractive choice of sustainable travel options for all sectors of the community, visitors, businesses and commuters.</li> </ul>	
10	Please specify any direct environmental implications of the decision (carbon impact)	The project will reduce the city's carbon emissions and air pollution. A Climate Impact Assessment has been completed and attached to this decision.	
<b>Urgent decisions</b>			
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes	(If yes, please contact Democratic Support ( <a href="mailto:democraticsupport@plymouth.gov.uk">democraticsupport@plymouth.gov.uk</a> ) for advice)
		No	X (If no, go to section 13a)

<b>12 a</b>	<b>Reason for urgency:</b>			
<b>12 b</b>	<b>Scrutiny Chair Signature:</b>		<b>Date</b>	
	<b>Scrutiny Committee name:</b>			
	<b>Print Name:</b>			
<b>Consultation</b>				
<b>13 a</b>	<b>Are any other Cabinet members' portfolios affected by the decision?</b>	<b>Yes</b>	<input checked="" type="checkbox"/>	
		<b>No</b>		<b>(If no go to section 14)</b>
<b>13 b</b>	<b>Which other Cabinet member's portfolio is affected by the decision?</b>	Councillor Tom Briars-Delve (Cabinet Member for Environment and Climate Change) and Councillor Mark Coker (Cabinet Member for Strategic Planning and Transport)		
<b>13 c</b>	<b>Date Cabinet member consulted</b>	16 August 2024 & 24 September 2024		
<b>14</b>	<b>Has any Cabinet member declared a conflict of interest in relation to the decision?</b>	<b>Yes</b>	<input checked="" type="checkbox"/>	If yes, please discuss with the Monitoring Officer
		<b>No</b>		
<b>15</b>	<b>Which Corporate Management Team member has been consulted?</b>	<b>Name</b>	Anthony Payne/Paul Barnard	
		<b>Job title</b>	Strategic Director of Place	
		<b>Date consulted</b>	16 August 2024	
<b>Sign-off</b>				
<b>16</b>	<b>Sign off codes from the relevant departments consulted:</b>	<b>Democratic Support (mandatory)</b>	DS51 24/25	
		<b>Finance (mandatory)</b>	CH.24.25.018	
		<b>Legal (mandatory)</b>	LS/2269/KT/290224	
		<b>Human Resources (if applicable)</b>	N/A	
		<b>Corporate property (if applicable)</b>	N/A	
		<b>Procurement (if applicable)</b>	PW/PS/737/ED/0724	

Appendices								
<b>17</b>	<b>Re f.</b>	<b>Title of appendix</b>						
	A	LEVI Briefing Report						
	B	LEVI Equalities Impact Assessment						
	C	LEVI Climate Impact Assessment						
	D	LEVI Capital Investment Business Case						
Confidential/exempt information								
<b>18a</b>	<b>Do you need to include any confidential/exempt information?</b>	<b>Yes</b>		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in <b>18b</b> below.  (Keep as much information as possible in the briefing report that will be in the public domain)				
		<b>No</b>	X					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
<b>18b</b>	<b>Confidential/exempt briefing report title:</b>							
Background Papers								
<b>19</b>	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
<b>Title of background paper(s)</b>		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
<b>20</b>	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who							

share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.			
<b>Signature</b>		<b>Date of decision</b>	4 October 2024
<b>Print Name</b>	Councillor Tudor Evans OBE		